

Robert S. Wolinsky

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Career Objective

Desire to obtain a management position where I can further expand my website design and development skills in a professional corporate environment. Furthermore, I look forward to using my management and marketing education to make a positive contribution to your organization.

Computer Skills

Joomla and Wordpress Content Management Systems	Windows, Macintosh and Linux operating systems
Microsoft Office including Word, PowerPoint, Access and Excel	HTML, Visual Basic, CSS, XML, SQL, and JavaScript
Troubleshooting and maintenance in an IT environment including error and access log tracking, use of developer tools, taking Help Desk calls and fixing other hardware and software issues	Adobe Creative Suite including Photoshop, Dreamweaver, Illustrator, Acrobat and Flash
Experience with MySQL and Microsoft SQL Server	Facebook, Twitter, and other social media platforms

Professional Experience

February 24, 2014 - Present

Web Designer (IT- Web Services) – Diocese of Camden, Camden, New Jersey

- The sole designer of 17 Websites throughout the Diocese of Camden
- Perform DNS transfers from test to production domains
- Trained users who are not computer savvy to be able to use and maintain a Content Management System (CMS) as well as various other website modules
- Responsible for handling calls at IT Help Desk to help users troubleshoot through their software and hardware issues
- Managed a team of six people to facilitate the creation of the Diocese of Camden Housing Website network
- Worked with a small team to re-network Camden Catholic High school onto a full Wi-Fi system from Ethernet
- Constant use of developer tools such as Firebug in order to troubleshoot through user issues and website errors.
- Constant track of website logs in order to track Website efficiency and proper functionality
- Customer support for accounting software

June, 2012 – February, 2014

Web Designer/Developer – PrimePay, West Chester, Pennsylvania

- Assisted with the redesign of PrimePay’s CMS-based website to provide an easy-to-use portal to customers for accessing payroll and HR software
- Coordinate with marketing and upper management regarding updates of website
- Submit ideas to management for improving website associated with user interfaces
- Collaborate with outside contractors and other PrimePay divisions
- Provide customer support for payroll software

October, 2009 - May, 2012 (part time – 20 hours/week)

Website Developer - Rowan University, Glassboro, New Jersey

- Create, update and maintain Websites:
 - Rowan After Hours*
 - Student University Programmers*
 - Student Activities*
- Graphic design

Education

Bachelor of Science in Management Information Systems (MIS)

- Rowan University, Rohrer College of Business, Glassboro, New Jersey
- Graduated May 30, 2012

Personal

- Designed and maintain a website associated with comics and video games for which I edit and review written contributions of a team of at least 10 people and report on various related events.
- Performed freelance web design for many small businesses, musicians and private clients.
- Constantly keeping up with current technologies and trying to update my technical skills.
- Listed as inventor on U.S. Patent No. 7,272,424 titled “Gametenna, Interfacing Wireless Telephone and Method.”